

# JOTA-JOTI Participant Registration – Privacy Policy

## Version History

Version	Date	Author	Remarks
1	3 Feb 2006	Jan Kluiver	Initial version
1.1	12 Mar 2006		Reviewed by Richard Middelkoop, background information removed; sent to Stephen Watson to review by English speaking lawyer.
2.0	26 July 2006		Reviewed by Heather Watson (native English speaking lawyer); sent to NJO's for final review.
2.1	25 Sept 2006		Added WAGGGS members; contact details ownership of the data

## Introduction

A JOTA-JOTI project organization consisting of an international group of Scouts lead by the National JOTA-JOTI organizer of Scouting Nederland, Jan Kluiver, (hereafter; “the International JOTA-JOTI Project Team”) will develop and offer a global registration system and related on-line applications like a weblog (hereafter “Global Registration System”). The Global Registration System will be maintained and supported by the the International JOTA-JOTI Project Team. Intention is to hand the maintenance and support over to a (to be created) organisation under the responsibility of the World JOTA Organizer and World JOTI Organizer. This will be done when the Global Registration System is technically stable and extensive consultation has taken place to ensure that no legal or scouting-political issues are foreseen for the WOSM. It is intended that the hand-over will be effected by 2008.

The International JOTA-JOTI Project Team offers a Global Registration System for participants of this event. Keeping a registration system is subject to legal and ethical rules. This document describes the policy.

## Our policy, as it will be published on the website

### Summary of our terms and conditions (Group Registration)

to be published just above the “Sign and Agree” button”:

When registering on behalf of a participating group we expect you to act as the Group JOTA-JOTI Organisator (GJO). We trust each other as Scouts. You will provide correct information. We will use your information in a correct manner that does not infringe your privacy. For the rules we have set regarding this please read our [full data policy](#).

### Summary of our terms and conditions (Individual Registration)

to be published just above the “Sign and Agree” button”:

When registering as an individual JOTA-JOTI participant you should be a member of an Organization belonging either to the World Organization of the Scout Movement (WOSM) or to the World Association of Girl Guides and Girl Scouts (WAGGGS) We trust each other as Scouts. You will provide correct information. We will use your information in a correct manner that does not infringe your privacy. For the rules we have set regarding this please read our [full data policy](#).

[Data Policy \(separate web page to which the summaries do refer to\)](#)

## Abbreviations and Definitions

GJO = Group JOTA (and/or) JOTI Organizer and delegated team members

NJO = National JOTA (and/or) JOTI Organizer and delegated team members

WJO = World JOTA (and/or) JOTI Organizer

Personal data = name, address, telephone number, banking details, etc.

Group data = group name, clubhome address, group website URL, etc, excluding personal data of the GJO.

Logbook data = data about contacts made during the weekend and stored in the on-line logbook

Weblog data = data about the event stored in the group weblog

Statistical data = aggregation of identifiable personal data, group data, logbook data and/or weblog data, which cannot be used related back to individual elements of the original information

### **Participation in JOTA-JOTI**

It is not a requirement to register to take part in JOTA-JOTI. Registration will give access to features that will enhance your JOTA-JOTI experience.

### **Rules and Conditions for Registration – Group Registration**

1. Registration is only open for WOSM/WAGGGS Scout- and Guide groups intending to participate in this year's JOTA-JOTI.
2. Only 1 registration is allowed per group. The person who registers on behalf of the group is the Group JOTA-JOTI Organizer (GJO).
3. Registration will allow the user to participate in several on-line JOTA-JOTI activities, like the Participants List, the Logbook, the Weblog and the Bingo Game. By registering the user acknowledges that he/she will act according to the rules set by these on-line activities. The rules can be found in the pages of the individual activities.
4. The registration will be protected by a password. The GJO is allowed to delegate activities in the applications, but the GJO remains responsible for the content.
5. Registration of an e-mail address is not mandatory, but is strongly recommended (for example, to enable password reset).

### **Rules and Conditions for Registration – Individual Registration**

1. Registration is only open for WOSM/WAGGGS members participating in this year's JOTA-JOTI.
2. Only 1 registration per member is allowed.
3. Registration will allow the user to participate in several on-line JOTA-JOTI activities, like the Participants List, a temporary e-mail address and the e-validation cards. By registering the user acknowledges that he/she will act according to the rules set by the different on-line activities. The rules can be found in the pages of the individual activities.
4. Registration of an e-mail address is not mandatory, but is strongly recommended (for example, to enable password reset).

### **Rules for the Organisation regarding the use of data**

For these rules, 'Personal Data' includes names, addresses, ages, and any other identifying information of any person registering on behalf of a group or as an individual

1. Personal Data will not be made public via internet, e-mail, print or other ways.
2. Personal Data will not be used outside the JOTA-JOTI organization of WOSM member organizations. This means also that data will not be made available to a third party, for example for commercial purposes.
3. Personal Data will be used until the JOTA-JOTI-event next year and then be deleted; no Personal Data will be copied over to the next event.
4. National JOTA-JOTI organizers will send no more than a total of 10 e-mails to the JOTA-JOTI participants with information related to the JOTA-JOTI.
5. The person registering on behalf of a group or as an individual can delete his/her own account. A confirmation request will be sent to the e-mail address of the user. In case the user did not register an e-mail address a separate request per e-mail needs to be sent.
6. The International JOTA-JOTI Project Team is allowed to remove participants that do not act according to the rules.

7. The storage of Personal Data will be consistent with the national laws in the country where the database is hosted.
8. We carefully protect your Personal Data from loss, misuse, unauthorized access, alteration, or destruction. We protect your Personal data from disclosure, with exception only in matters where designated by law or court order.

### **Child Protection**

The JOTA-JOTI organisation provides interactive environments on the Internet for members of the WOSM. This enables members to express themselves and share their ideas and interests by registering contacts, creating weblogs and providing chat services via other organisations, like Scout link.

The functionality offered does not require children (youth members) to provide personal information. However children will have the opportunity to exchange personal information with other members. For that reason it is recommended to participate in the JOTA-JOTI event as a Scout Group, to provide the youth members before the event with information about the risk associate with the use of the internet and to monitor its usage during the activity.

When these guidelines are followed the risk of abuse is minimised. The JOTA-JOTI organisation at global or national level cannot be held responsible for consequences due to exchange of information that are outside of these Policy guidelines.

### **Access to Data.**

The following groups of users of the system are identified and their authorization to access and change data.

	International JOTA-JOTI project team	WJO	NJO (and team members)	GJO (and delegate)	Individual participant
Personal Data	View all, Right to change and/or delete*	View all, Right to change and/or delete*	For own country: View participants Right to change and/or delete*	View and change own data	View and change own data
Group Data	View all, Right to change and/or delete*	View all, Right to change and/or delete*	For own country: View participants Right to change and/or delete*	View and change own data	Not applicable
Logbook Data	View all, right to delete#	No access	No access	Add and change own data; once contact is registered main data cannot be changed\$	Not applicable
Weblog Data	View all, right to delete#	View all	View all	View all, change own	View all
Statistical Info	Create and View all	View all, can request for special info	View all, can request for special info	View all made available	View all made available

\* changing of data entered by others is only allowed when the entered data is incorrect (e.g. typo's, spelling mistakes, wrong look up of longitude/latitude); the owner of the data will be informed about the change. Deletion is only allowed if the quality of data gives strong indications (e.g. rubbish input) that registration is fake.

# logbook and Bingo Game data can be deleted if there is a serious belief of fraud; weblog data can be deleted if it is against the rules of the weblog application (e.g. publication of information that is not permissible). See also the rules of the individual applications.

\$ due to the bingo game the main info of a contact cannot be changed after registration; it is possible to add/change info, like scout name and story about contact.

### **Contact Person and Owner of the Data**

For questions about this document and the data stored, you can contact the National JOTA-JOTI Organisator of Scouting Nederland, PO box 210, 3830 Leusden, the Netherlands. [jota@scouting.nl](mailto:jota@scouting.nl)

(end)

Data Privacy Policy – Policy not to be published on the website itself.

### **Integration of International Registration Database on National Site**

The above terms and conditions should cover the legal conditions in this area for most countries. This means that National Scout Organisations can integrate the registration database in their national website in a seamless way.

In case the terms and conditions do not adhere to the national legislation of one of the WOSM members, the policy will be reviewed. If it is impossible to resolve the issue upon review, the national organisation will have to refrain from integrating the international registration database into their national database. In that case the site can refer to a separate registration website, avoiding legal problems.

### **Renewal of Policy**

The above policy will become effective on 13 August 2006, unless objections have been brought forward by NJOs before that date.

The Policy will apply to all data registered in the system related to JOTA-JOTI 2006.

In the years after 2006 the policy can be reviewed upon request from the International Project Team, the WJOs or the NJOs. Without request before 30 June to review the policy the current policy will apply to event of that year.